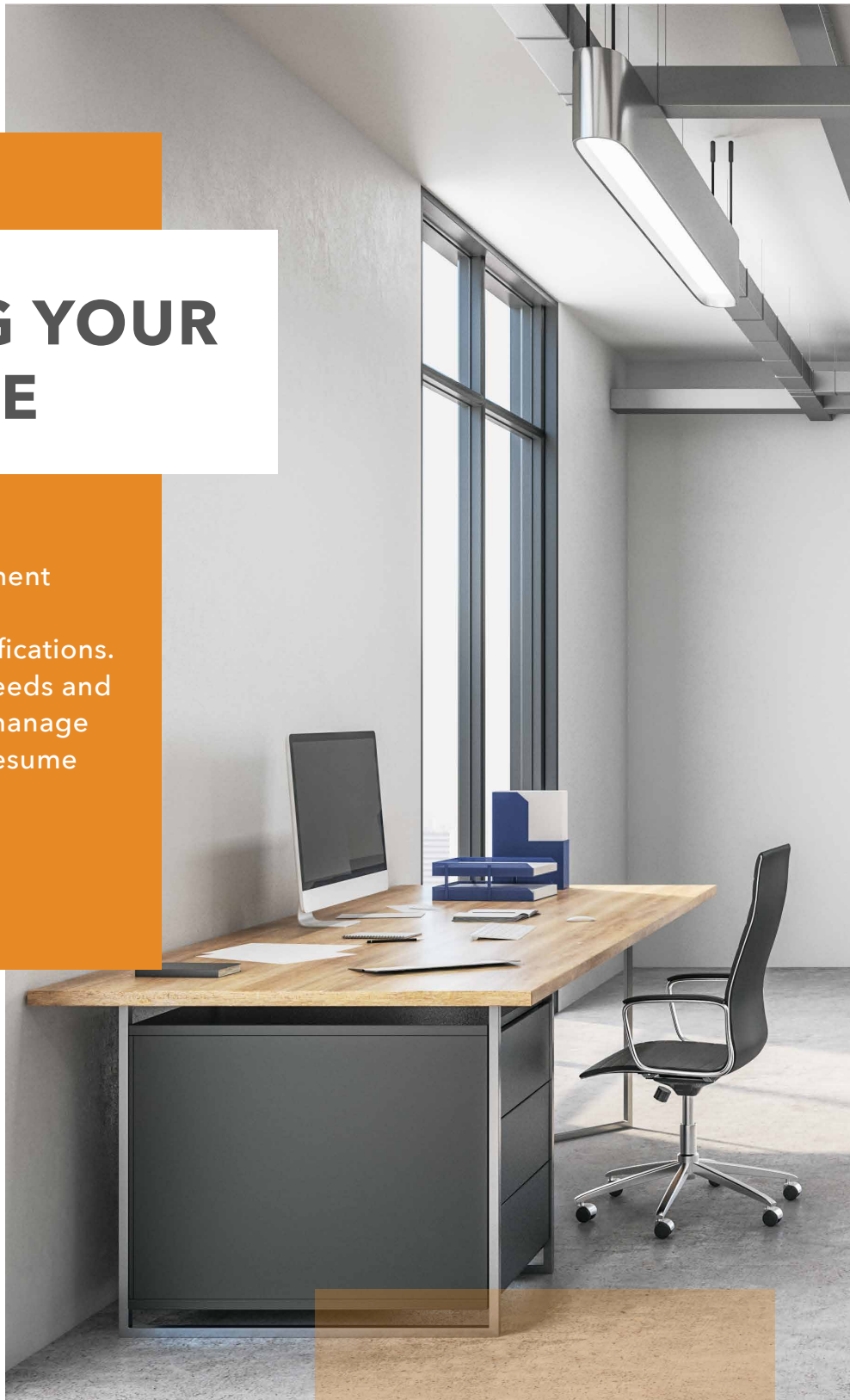


REOPENING YOUR WORKPLACE

In preparation for reopening, workplaces will need to implement safety protocols, precautionary measures and workspace modifications. Let us help you address your needs and best practices to plan for and manage health and safety risks as you resume operations.



Checklist for Reopening Your Workplace

Cleaning, Disinfecting and Supplies

- Ensure cleaning is undertaken according to current CDC recommendations
- Require employees to take personal responsibility for sanitization
 - Communicate and enforce cleaning protocols for common areas, personal workspaces, tools, and equipment
 - Train cleaning staff per disinfecting guidelines
- Determine areas that require thorough cleaning due to heavy usage
- Review and maintain adequate stock of cleaning products and equipment

Worker Safety

- Maintain a sufficient inventory of all PPE supplies
- Establish PPE expectations, availability and placement around offices
- Ensure disposal receptacles for waste (gloves, masks, towels)
- Add sneeze guards, screens, face shields, other shielding devices where appropriate
- Outfit sanitizing/washing stations properly with use signage

Building Systems

- Place air filtration systems in strategic places

Communications

- Internal communications to staff to educate and train on new policies, procedures and protocols
- External communications regarding preferred engagement moving forward (communication with Guernsey drivers and Account Managers)

New Policies, Practices, and Social Distancing

- Create a written social distancing plan that evaluates employees' positioning of work locations and uses of common areas
- Signages to remind employees to maintain distance and routing

Products to Help Prepare for Reopening

Social Distance Safety Message Mats



Effective communication tool for the precautions we all need to follow. These mats provide a safe, slip-resistant walking and standing surfaces.

GMM21004BK
GMM21003BK

Wrapped Utensils



These cutlery are individually wrapped to avoid contamination.

RJSE187001
RJSE187002
RJSE187003

Air Purifiers



AeraMax® Air Purifiers feature a 4-Stage Purification system similar to those used in hospitals to effectively reduce the presence of airborne germs, allergens and odors in the office environment.

FEL9416201
FEL9286101

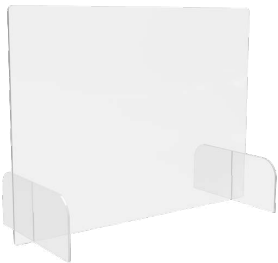
Face Shields



Full-face, optical-grade, distortion-free face shield. Fully assembled and packaged flat. Silver stripe can be written on with permanent marker for reuse identification.

GLS8000

Countertop Safety Barriers



These safety barriers provide physical separation to help maintain social distance and offer a durable, clear view and flexible design for a variety of uses.

PBCTA2724P

Disinfectant Wipes



FLEXWIPES Disinfectant wipes are a heavy duty disinfectant cleaner that cleans, disinfects, and deodorizes in one labor-saving step. It meets the EPA's criteria for use against SARS-COV-2.

GOP20075

PPE, Sanitizer and Disinfectants

For Personal Protective Equipment (PPE) items such as masks and gloves, hand sanitizer and/or disinfectants, **please contact your Account Manager for more information.** These products in high demand are in short supply with long, uncertain lead times. Your Account Manager will quickly reach out when critical products become available.